

# Mass Rescue Operations Standard Check List

Ref Appendix 26 to Annex C to OPLAN 7890

<b>Position</b>		<i>Type of Posit.</i> [ ] Lat/Long [ ] Loran Lines [ ] Geographic	
<b>Number of POB</b>	Passengers:	Crew:	Total:
<b>Nature of Distress</b>			
<b>Description of Vessel</b>	Name:	Length:	Type:
	Make:	Color:	
<i>Radio Call</i>	Frequency:	High Site:	DF Bearing:
Type of Comms:		Original	Relay
Sat Phone:		Cell Phone	

On Scene Weather			
Wind	Seas	Swells	Visibility
Ceiling			

Initial Action – 00 – 12 Hours	
<input type="checkbox"/> Assume SMC <input type="checkbox"/> Issue UMIB/Request Assistance <input type="checkbox"/> Notify Sector/COTP <input type="checkbox"/> Retrieve Pax/Crew List from NOA/SANS <input type="checkbox"/> Establish communications with Cruise Line Agency Local Rep <input type="checkbox"/> Establish Open Line of Communications with Vessel/Company <input type="checkbox"/> Request SAR Plan of Operation (Falmouth 011-44-1326-317) <input type="checkbox"/> Determine number of injuries <input type="checkbox"/> Determine number of missing persons <input type="checkbox"/> Start Launch Process of Ready HH-60/SAR Cutter/MLB <input type="checkbox"/> Transmit Initial Search Action Plan/ICS 201 Response Plan <input type="checkbox"/> Request CG Rep to Company EOC (i.e. Sector LALB for Princess)	<input type="checkbox"/> Alert C4IT for Communication Support <input type="checkbox"/> Alert State EOC/AST/DEC/Local Red Cross <input type="checkbox"/> Request Augmentation Personnel for Command Center <input type="checkbox"/> Establish Search and Rescue Planning Group <input type="checkbox"/> Establish Area Command Center First Watch <input type="checkbox"/> Start briefing via Matrix & Critical Incident <input type="checkbox"/> Activate Critical Incident Reporting <input type="checkbox"/> Setup HSIN, Web EOC, Chat <input type="checkbox"/> Examine Briefing Matrix Ensure all Agencies Briefed <input type="checkbox"/> Alert DRAT and mobilize response equipment as req By FOSC <input type="checkbox"/> Draft Initial SAR SITREP for PacArea/COMDT <input type="checkbox"/> Pass SMC to SECTOR for COTP responsibilities <input type="checkbox"/> Pass Control to IMT and CP for all but SAR <input type="checkbox"/> As IMT comes on-line; Establish Communications with IC Post <input type="checkbox"/> Established list of day boats available for passenger recovery and transportation

(U) TAB C to APPENDIX 26 to ANNEX C to SEVENTEENTH DISTRICT OPLAN 9870: MULTI-AGENCY CRUISE SHIP EMERGENCY QUICK START GUIDE

<p><b><u>USCG RCC</u></b></p> <ul style="list-style-type: none"> <li>• Complete MRO Checklist. Use VSL SAR Sheet to assist &amp; avoid excess radio comms.</li> <li>• Issue Urgent Marine Info Broadcast (UMIB).</li> <li>• Launch/divert appropriate assets.</li> <li>• Designate OSC and broadcast.</li> <li>• Request M rep for augmented watch.</li> <li>• Contact industry EOC and maintain open line as required. Recognize EOC abilities to assist.</li> <li>• As needed, establish satellite comms w/ vsl.</li> <li>• Coordinate w/ owner &amp; agents for commercial response resources.</li> <li>• Notify Alert local hospitals, EMS, and MEDEVAC providers.</li> <li>• Notify COTP and request safety, security zone</li> <li>• Contact FAA for temporary airspace restriction</li> <li>• Coordinate with UC for staging and landing area designations.</li> <li>• Brief per Briefing Matrix</li> <li>• Consider implementation of RIC</li> <li>• Reduce communications to ship to extent</li> </ul>	<p><b><u>VESSEL OWNER</u></b></p> <ul style="list-style-type: none"> <li>• Activate Crisis Action Team.</li> <li>• Establish comms with ship and RCC Juneau. Maintain open line as needed.</li> <li>• Share status information regularly.</li> <li>• Assist Master with stability analysis and supplement decision support system.</li> <li>• Commence logistics for possible passenger evacuation.</li> <li>• Coordinate actions / information with Unified Command.</li> <li>• Contact Flag State, Class, underwriters.</li> <li>• Initiate spill and security plans.</li> <li>• Ensure required state and local notification made.</li> <li>• Activate JIC process w/ USCG – release initial media statement.</li> <li>• Establish 800 number for next of kin call in.</li> </ul>	<p><b><u>USCG Captain of the Port</u></b></p> <ul style="list-style-type: none"> <li>• Form &amp; Dispatch Away Team as needed.</li> <li>• Stand-up Unified Command (CG, SOSC, Local Gov't, RP). Distribute contact info</li> <li>• Execute applicable provisions of Area Maritime Security Plan.</li> <li>• Establish and direct enforcement of safety and/or security zones.</li> <li>• Direct shore and waterside MHLS patrols.</li> <li>• Initiate marine casualty investigation/coordinate terrorism investigation with FBI (if appropriate).</li> <li>• Evaluate terrorism threat/direct increase in Marsec level (if appropriate).</li> <li>• Coordinate NOAA Scientific Support (weather, spill trajectory)</li> <li>• Establish communications with RCC and local agents.</li> <li>• Communicate with ship thru D17 RCC or cruise line EOC conference type calling.</li> </ul>	<p><b><u>Unified Command</u></b></p> <ul style="list-style-type: none"> <li>• Set organization and objectives. Distribute</li> <li>• Manage On-scene info flow. Ensure effective information sharing.</li> <li>• Stand up JIC w/industry. Issue joint release at earliest time.</li> <li>• Maintain comms link to industry EOC for current info and plans.</li> <li>• Assign tasks and responsibilities.</li> <li>• Establish comms to all regions of response. Complete comms plan and distribute.</li> <li>• Alert Customs Border Protection Service.</li> <li>• Establish and maintain effective liaison with key stakeholders.</li> <li>• Initiate passenger accountability process.</li> <li>• Establish secure landing sites: decon, triage, medical transport, Pax. Transport, crowd control.</li> <li>• Monitor/assist evacuee transport.</li> <li>• Set Security for reception center.</li> <li>• Coordinate/supervise special teams support (EOD, Strike Team, CSST, NOAA, FEMA, etc.)</li> <li>• Coordinate marine firefighting support.</li> <li>• Supervise spill response (source control, containment, recovery, protection of sensitive areas, disposal and decontamination).</li> <li>• Evaluate damage survey/ approve salvage plan/supervise salvage operation.</li> <li>• Implement law enforcement requirements for pax control.</li> <li>• Coordinate requirements for damaged ship transit, port entry</li> </ul>
<p>Vessel suffers disabling casualty: fire, grounding.</p>			
<p><b><u>SHIP</u></b></p> <ul style="list-style-type: none"> <li>• Contact CG and company EOC at earliest time.</li> <li>• Assess damage to vessel/stability.</li> <li>• Extinguish/contain fire.</li> <li>• Initiate damage control.</li> <li>• Treat injured personnel.</li> <li>• Request MEDVACs as required.</li> <li>• Determine need for evacuation.</li> <li>• Evaluate cause of casualty for security threat.</li> <li>• Mitigate possible release of fuel.</li> <li>• Keep passengers informed of situation.</li> <li>• Provide dedicated communicator to reports to EOC and USCG.</li> <li>• Provide regular updates of status.</li> <li>• To extent possible, ensure pax and crew have identification prior to evacuation.</li> </ul>	<p><b><u>AGENTS</u></b></p> <ul style="list-style-type: none"> <li>• Establish comms with EOC (owner) and RCC Juneau.</li> <li>• Arrange for any immediate requests from vessel's Master.</li> <li>• Send liaison to RCC Juneau and UC.</li> <li>• Identify and contact all other available commercial assets in region for potential use. Pass info to RCC &amp; UC.</li> <li>• Souls on Board List to EOC and RCC and reception center.</li> <li>• Arrange logistics for pax evacuation</li> <li>• Locate reception center.</li> <li>• Initiate process to activate reception center.</li> <li>• Alert Red Cross / Salvation Army</li> <li>• Locate interpreters</li> </ul>	<p><b><u>State</u></b></p> <ul style="list-style-type: none"> <li>• DMVA activate State Emer. Coord. Center for SAR.</li> <li>• ADEC provides SOSC to initiate State response to pollution.</li> <li>• Alert DHSS for medical coordination</li> </ul>	<p><b><u>LOCAL IC</u></b></p> <ul style="list-style-type: none"> <li>• City Mgr &amp; Crisis Manager notified.</li> <li>• Activate Shore-side Emergency Plans.</li> <li>• Hospital(s) recall available personnel.</li> <li>• Harbormaster prepares City-owned port facilities. Assist with landing site ops.</li> <li>• Assist w/ establishment of reception center(s)</li> <li>• Provide triage, medical treatment, patient transport for injured persons landed ashore.</li> <li>• Provide reps for UC.</li> </ul>